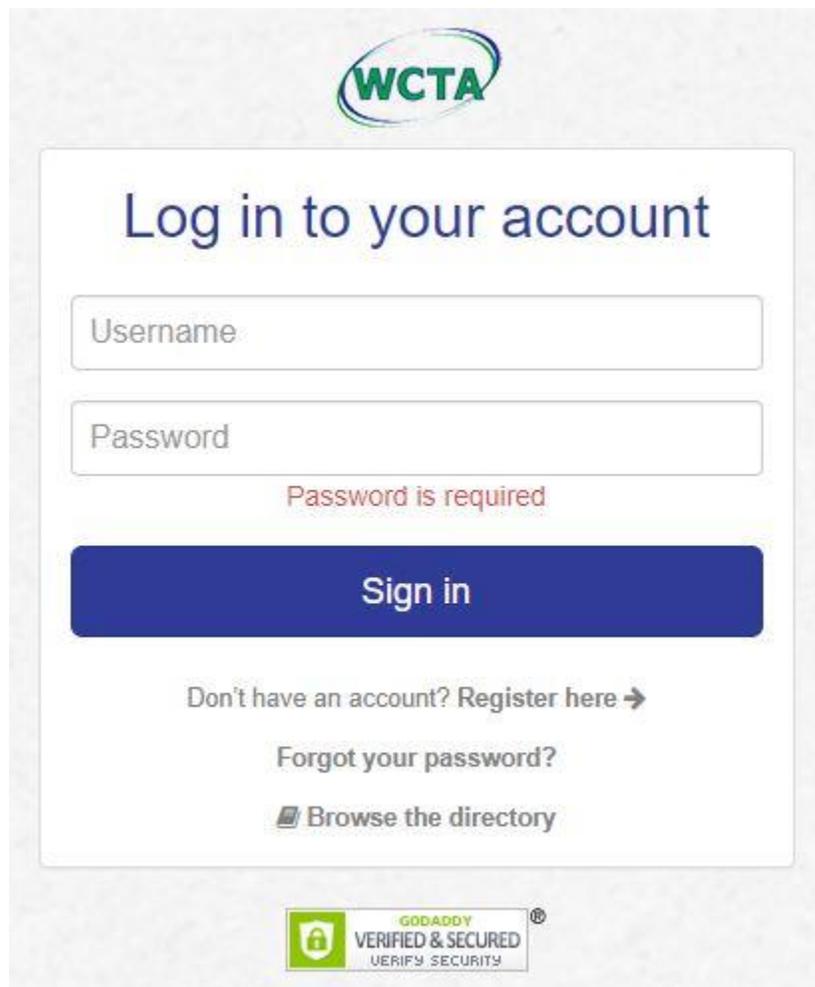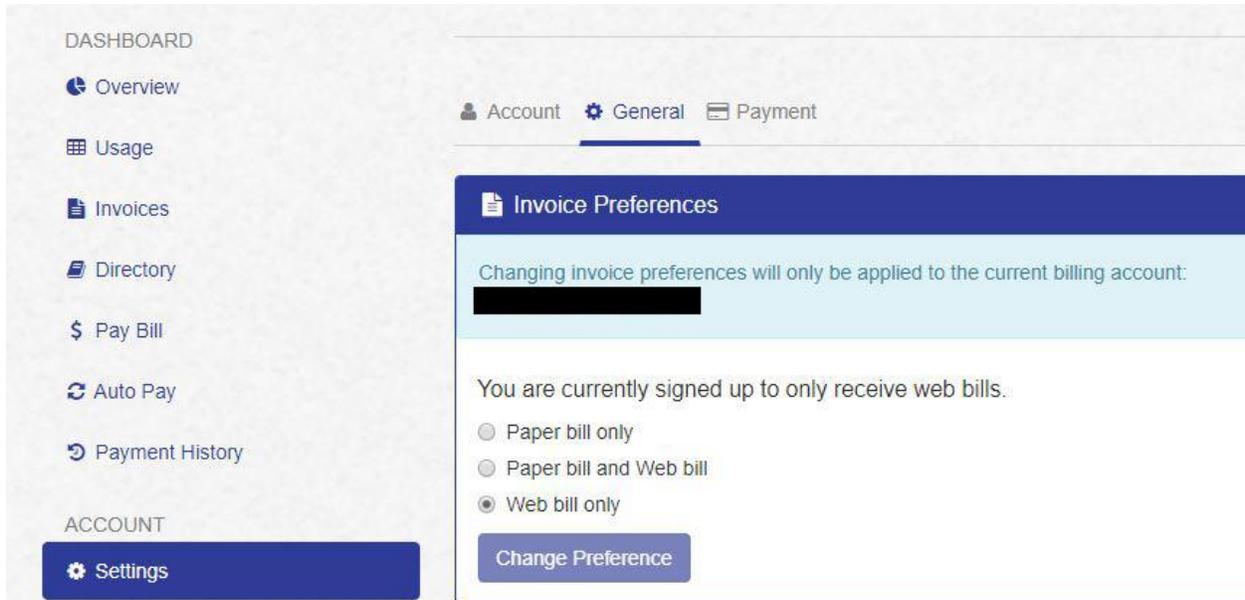# eStatement Documentation

Set Your Invoice Preference (Go Paperless)

1. From the WCTA home page (www.wctatel.net) click on the **BillPay** link located on the left side of the screen.

2. From the Login screen, enter your username and password, and then click on **Sign In**.

3. Once logged in, select **Settings** from the left menu bar, then select **General** once you're in **Settings**.

4. From the **General** screen select **Web bill only** to go paperless. Note that you will still receive one more invoice as a precautionary measure.

Thank you for going paperless!